

## **Sole Practitioner Membership Guidelines**

Only an attorney who is in Sole Practice is eligible to register under this category. Attorneys who work for law firms or corporate law departments must register as such.

A Sole Practitioner may register as either a Proprietor or Subscriber.

The membership term runs from October 1<sup>st</sup> through September 30<sup>th</sup>.

### **PROPRIETOR:**

A Proprietor membership is necessary in order to circulate materials from the Library and requires payment of a one-time **Proprietor Initiation Fee** of \$50.00. Sole practitioners who are Proprietors may also call and reserve materials for pick-up.

### **SUBSCRIBER:**

A Subscriber membership allows a Sole Practitioner to use the resources of the Library but does not include circulation privileges.

### **PARALEGAL AND CLERK:**

Sole Practitioner members are allowed to list one paralegal or clerk on their membership at no additional charge. Individuals who have taken the bar exam cannot be listed under these categories. They must be listed as either Proprietors or Subscribers.

### **PLEASE NOTE:**

Membership privileges are not transferable, and no credits or refunds will be issued. Please notify the Membership Office of all cancellations and additions to your membership.